AI Attribution & Ethics (K – Kudos)

*Reflect on your AI usage and maintain academic integrity*

**1) How did AI help you?**

|  |  |
| --- | --- |
| ☐ Brainstorming ideas | ☐ Organising structure |
| ☐ Getting feedback | ☐ Research leads |
| ☐ Editing & proofreading | ☐ Other assistance |

**2) How did you use AI output ethically?**

Describe how you used AI responsibly (e.g., "I used AI suggestions as a starting point and developed my own analysis", "I fact-checked all AI-generated information", "I rewrote content in my own voice").

**Your response:**

**3) Your acknowledgement sentence**

*Choose a template and customise (or write your own):*

|  |  |
| --- | --- |
| Template | Example sentence |
| General AI assistance | I used AI assistance to help with [specific tasks]. I reviewed, fact-checked, and developed the suggestions into my own work; all final content reflects my understanding and analysis. |
| Brainstorming help | I used AI to generate initial ideas for [topic/section]. I selected relevant suggestions, researched further, and wrote the final content in my own words. |
| Research assistance | I used AI to identify research directions and possible sources for [topic]. I independently verified information and formed my own conclusions based on credible sources. |
| Feedback and editing | I used AI to review drafts and suggest improvements to [specific aspects]. I evaluated each suggestion critically and ensured the final work represents my own thinking. |

**Write your final acknowledgement sentence:**

|  |
| --- |
|  |

**4) What would be unethical use in this task?**

|  |  |
| --- | --- |
| ☐ Submitting AI‑generated content without acknowledgement | ☐ Claiming AI ideas as your own original thoughts |
| ☐ Using AI to complete the entire assignment | ☐ Not fact‑checking AI‑generated information |
| ☐ Bypassing learning objectives with AI shortcuts | ☐ Violating specific AI policies in the assignment |

**Other unethical uses (specific to your task):**

**5) Build your APA reference list**

*Format: Author. (YYYY). Name of software (Version name) [Type of AI model]. URL*

|  |  |  |  |
| --- | --- | --- | --- |
| Author/Developer: OpenAI | Year: 2024 | Software Name: ChatGPT | Version: GPT-4 |
| AI Model Type: Large language model | URL: https://chat.openai.com |  |  |
| APA Reference Preview: OpenAI. (2024). ChatGPT (GPT-4) [Large language model]. https://chat.openai.com   |  |  |  |  | | --- | --- | --- | --- | | Author/Developer: | Year: | Software Name: | Version: | | AI Model Type: | URL | | | | APA Reference Preview: | | | | |  | | | | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | Author/Developer: | Year: | Software Name: | Version: | | AI Model Type: | URL | | | | APA Reference Preview: | | | | | Author/Developer: | Year: | Software Name: | Version: | | AI Model Type: | URL | | | | APA Reference Preview: | | | | | | | |

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| --- | --- | --- | --- |
| Author/Developer: | Year: | Software Name: | Version: |
| AI Model Type: | URL | | |
| APA Reference Preview: | | | |

**Tips**

• Use the checkboxes to record how you used AI.  
• Draft your acknowledgement using the templates, then personalise.  
• Build APA references for each tool you used.  
• Paste the final acknowledgement statement and reference list into your assessment.